

PROGRAM: Support Services

POSITION: Warehouse Assistant

Application Deadline	Start Date	Wage	Hours Per Week	Must Be Available
	March 16, 2020	\$16.50 / hr	40	Days Evenings Weekends

DEFINITION: DPR's Support Services division works with other agency divisions to provide the necessary resources and support needed to carry out DPR's programs, services, and events.

EXAMPLE OF DUTIES:

- Load and unload trucks
- Move boxes up to 75 lbs
- Assist with keeping warehouse well organized
- Take inventory of materials

MINIMUM QUALIFICATIONS/EDUCATION/EXPERIENCE:

- Must be 18 years of age or older
- Must possess a minimum of a High School Diploma or GED
- Ability to take inventory
- Ability to operate in a fast-paced work environment