



Vincent C. Gray
Mayor

GOVERNMENT OF THE DISTRICT OF COLUMBIA
Department of Parks and Recreation



Jesús Aguirre
Director

Spring Break Camp 2013 - Refund Request Form

Refund requests must be submitted to the Camp Office using the Refund Request Form no later than Friday March 29, 2013. No refunds will be made for late requests.

There is a 10% non-refundable processing fee for all camp registrations. If you are requesting a refund for more than one camper, please fill out a unique request for each child. Refunds are not given for partial camp attendance. *Note: It may take 4-6 weeks to refund purchases made by money order.*

Refunds may be submitted in person, by fax, or by email. If submitting by email or fax, please retain a copy of the fax confirmation or email read receipt.

DPR Camp Office
Columbia Heights Community Center
1480 Girard St., NW, 4th Floor
Washington, DC 20009

Hours: Mon-Tues 10:00 am - 7:00 pm
Wed-Fri 10:00 am - 5:00 pm
Website: <http://summercamps.dc.gov>
Phone: (202) 671-0372
Fax: (202) 671-2796
E-mail: dpr.camps@dc.gov

Name of person requesting refund:		
Mailing Address:		
Phone Number(s):	Home:	Work:
Email Address:		

Name of Camper:	
Receipt/Invoice Number:	
Spring Break Camp to refund:	<input type="checkbox"/>
Before & After Care to refund:	<input type="checkbox"/>
Spring Break Camp Location:	
Reason for Refund Request:	
Signature:	Date:

SCO Use Only--Date Received:

SCO Use Only--Date to Finance:

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